



MINUTES
Of the
Finance & Administration Committee
Community Services Committee
Operations Committee
Of Council

Held Monday, July 7, 2008
City Council Chambers
4:00 p.m.

.....

PRESENT: Mayor Compton
Councillor W. Cuthbert
Councillor C. Drinkwalter
Councillor D. McCann
Councillor R. McMillan
Councillor A. Poirier
Councillor C. Van Wallegghem
B. Preisenzanz, CAO
J McMillin, City Clerk
R. Perchuk, Operations Manager
S. McDowall, H.R. Manager
K. Brown, Finance & Admin. Manager
C. Neil, Recreation Services Manager

FINANCE & ADMINISTRATION COMMITTEE MINUTES

**A. PUBLIC INFORMATION NOTICES AS PER BY-LAW
NUMBER 144-2007**

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its Monday, July 14 Meeting:
N/A

**B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL
NATURE THEREOF**

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance
There were none declared

C. CONFIRMATION OF MINUTES

Moved by A. Poirier, Seconded by C. Van Wallegghem & Carried:-
THAT the Minutes of the last regular meeting held June 9, 2008 be confirmed as written and filed.

D. STANDING COMMITTEE DEPUTATIONS:-

Ralph Page – “Making Kenora Home” Committee

Mr. Page gave an overview of the purpose of their Deputation at today's meeting, relating to concerns of undesirable street activities including open drug dealing, public drunkenness and panhandling in the city.

Mr. Page referred to the “Making Kenora Home” Committee, a grassroots, non-funded group of citizens who have volunteered to promote affordable and adequate housing within the city. He stated we don't need another consultation but simply we need to consolidate what is already known by local stakeholders. He referred to the Committee's research presented in their report “Community Solutions for Homelessness.” The Committee is looking into the cost of homelessness within the community, and he referred to the costs associated, on average, for each homeless person.

Mr. Page believes there should be an integration of social development into the Planning Department and an officer could be funded through multiple sources as previously done years ago, noting that community planning is not just about traffic flow.

Committee thanked Mr. Page for his presentation, noting there is a City delegation attending the AMO Conference in August and Councillor McMillan mentioned they will be meeting with various Ministries and will bring the information presented today with them.

Mayor Compton asked Mr. Page what is required of Council to resolve the homelessness issue in accordance with goals and suggestions by the Committee. Mr. Page suggested a brainstorming session with those affected, i.e. Council and the number of community agencies, and that Council take a leadership role to bring the groups together and try to come up with a resolution. It was pointed out by Mayor Compton that KDSB be contacted and that the 'Making Kenora Home' Committee provide this same deputation to KDSB.

In closing Mr. Page presented a copy of his Deputation to the Clerk for the public record.

Chief Dan Jorgensen, Kenora Police Service

Chief Jorgensen then made a presentation to Committee regarding the Kenora Police Service's response to the problems of public intoxication, consumption of alcohol in public, loitering, panhandling and the perceived threat of violence associated with those members of the community who have come to be known as Kenora's “Street People.”

Chief Jorgensen indicated that while arrests for public intoxication have gone down from 5,000 per year in the late '70's to under 2,500 at present, he does not attribute the decrease to enforcement, but primarily because of other factors such as the Charter of Rights, public complaints, and social programs to address alternatives to incarceration. Chief Jorgensen advised that their primary response to the issue of public intoxication is to conduct vehicle and foot patrols of problem areas and respond to complaints from the public. He added that the reason officers do not ticket the street people

for drinking in public is that they do not have any means of paying their fines and there is no legal consequence if they don't pay. The best they can do is to take their liquor away if they detain them.

Chief Jorgensen explained enforcement is not the solution to the problem however volunteers cannot be expected to solve it. He suggested that the provincial and federal governments and the area First Nations have to fit into any plan to address the ongoing problem(s). He concluded by stating this is a huge undertaking that demands full time attention and cannot be addressed through half measures. He suggested the City can play a vital role by dedicating a person with the background to address this issue on a full-time basis.

Mayor Compton asked why Kenora can't follow the lead of other municipalities with similar problems and asked how they resolved their issues. Chief Jorgensen stated that only Red Lake and Sioux Lookout have similar problems as Kenora as we are unique. It would have to be researched across the province to determine if and where there has been the problem and how it has been rectified.

Again Councillor McMillan suggested a collective proposal be prepared to be taken to AMO by those Members of Council attending the Conference in August.

Councillor Cuthbert expressed concern to the increase in violence aside from homelessness. Chief Jorgensen explained KPS stats. have gone down for the violent crimes and many crimes that are in the newspaper are not being reported to K.P.S. Mr. Page added that part of the problem is the changes within the community with no soup kitchen and no shelter for the homeless, and that they do get desperate.

It was agreed there be an approach to a proposal in a coordinated fashion to send down to AMO. Councillor McMillan will send out an email to those various individuals to participate in a meeting for this purpose within the next week or so.

Chief Jorgenson presented the Clerk with a copy of his Deputation for the public record.

E. REPORTS:-

1. **Endorsation of Resolution from Brockton (discussions with Treaty 3)** **HOLD**

2. **Adoption of By-law for Agreement – Tourism Students**

RECOMMENDATION:

THAT Council give three readings to a by-law to enter into an agreement with the Ministry of Human Resources and Skills Development (Service Canada) for the hiring of six students for the Tourism Department.

Recommendation approved (resolution & by-law).

**Councillor
McMillan**

**JMcMillin/
HKasprick**

3. Reminder of Presentation from WSIB Chair Hon. Mahoney

- Monday, July 14 at 5:00 p.m. - **Information Only.**

Council

4. Canadian Union of Postal Workers – Save Public Service

RECOMMENDATION:

WHEREAS the Canada Post Corporation Strategic Review, which was launched by the federal government on April 21, 2008, is looking at deregulating our public post office (i.e. reducing or removing Canada Post's exclusive privilege on letters); and

WHEREAS it will become increasingly difficult for our public post office to provide affordable service to everyone, no matter where they live, if the government erodes or eliminates the very mechanism that funds universal postal service - the exclusive privilege; and

WHEREAS postal deregulation in other countries has led to post office closures, less service, fewer jobs and higher postal rates for the public and small businesses; and

WHEREAS the government is not holding public hearings as part of its strategic review or adequately consulting with the real owners of the post office - the public;

BE IT RESOLVED THAT the Council of the City of Kenora send a letter or submission to the Canada Post Corporation Strategic Review opposing deregulation of Canada Post and insisting that the government hold public hearings and properly consult with the true owners of Canada Post - the public.

Recommendation approved.

JMcMillin

5. Agreement with Dovetail Resources

HOLD

6. Representation on Northwestern Health Unit Board of Health

RECOMMENDATION:

THAT authorization be hereby given for Councillor Charito Drinkwalter to replace Councillor Chris Van Walleghem as Council's representative on the Northwestern Health Unit Board of Health, with a term to expire November 30, 2010; and further

THAT Councillor Drinkwalter's appointment takes effect on July 14, 2008.

Recommendation approved.

JMcMillin

6A. Representation on OPP Community Policing Committee

RECOMMENDATION:

THAT authorization be hereby given for Councillor Cuthbert to replace Councillor Charito Drinkwalter as Council's representative on the OPP Community Policing Committee, with a term to expire November 30, 2010; and further

THAT Councillor Cuthbert's appointment takes effect on July 14, 2008.

Recommendation approved.

JMcMillin

Councillor Poirier requested Council diarize moving towards creating only one Committee given the fact we will soon be policed by one Police Service, and therefore only one appointment would be required to one Policing Committee, with an alternate.

7. Amendment to Animal Control By-law

RECOMMENDATION

THAT Council give three readings to a by-law to amend by-law number 20-2001 being a by-law to regulate the keeping of animals in the City of Kenora.

Recommendation approved (resolution & by-law).

JMcMillin

Bill explained the amendment is for the purpose of ensuring the Animal Control By-law is in complete compliance with the Zoning By-law with respect to animal shelters, etc., noting that certain exceptions were previously put in place concerning several conditions.

8. Banking Services

RECOMMENDATION:

THAT Council hereby accepts the renewal option for banking services with TD Canada Trust as set out in their original RFP response and subsequent confirmation from that organization; and

THAT Council hereby appoints TD Canada Trust as the main provider of banking services for the City of Kenora for an additional five year period ending 31 December 2013; and further

THAT City administration be directed to set out an RFP for banking services during 2013 with sufficient timing to enable the award to the successful RFP respondent on or before 31 December 2013.

Concern was expressed that there had not been an RFP put in place and that we should not be extending the contract for a further five year period with the existing provider without first giving an opportunity for all financial institutions to provide a proposal. It was suggested the City extend the current renewal for a six month or one year period to allow staff time to prepare an RFP. Karen Brown explained that as preparation of an RFP is a time-consuming process, she requested if this renewal could be approved to the end of 2009, to which Committee agreed.

AMENDED RECOMMENDATION:

THAT Council hereby accepts the renewal option for banking services with TD Canada Trust as set out in their original RFP response and subsequent

confirmation from that organization; and

THAT Council hereby appoints TD Canada Trust as the main provider of banking services for the City of Kenora for an additional period ending 31 December 2009; and further

THAT City administration be directed to send out an RFP for banking services during 2009 with sufficient timing to enable the award to the successful RFP respondent on or before 31 December 2009.

Recommendation approved as amended.

JMcMillin

9. Canada Day Fireworks

RECOMMENDATION:

THAT Council of the City of Kenora hereby authorizes the issuance of tax receipts for any donation of \$100 or greater made to the City of Kenora between January 1, 2008 and July 31, 2008 to be used specifically towards the 2008 Canada Day fireworks display; and

THAT the City will pay the invoice(s) for the actual purchase of fireworks, including any specifically related expenditures, direct to the appropriate supplier(s) for the 2008 Canada Day fireworks display to a maximum of the actual donation amounts received; and

THAT the issuance of tax receipts for donations for Canada Day fireworks be restricted specifically to the 2008 Canada Day fireworks display in recognition of the traffic impacts related to the Downtown Revitalization project during 2008; and further

THAT the Canada Day Committee be advised of Council's decision, including all related restrictions.

Recommendation approved.

JMcMillin

10. NOMA/KDMA - Levy- Discussion

Councillor McMillan introduced this item for discussion about the possibility of Council considering re-joining KDMA and ultimately NOMA. It was asked if there would be an initiative in place for something in writing that First Nations will be treated as an equal partner, but if there is no change to this aspect, then what would be the reason to re-join.

Councillor McMillan suggested he will to some research on this item and report back to Committee.

**Councillor
McMillan**

HOLD

11. Youth Symposium – Letter of Support

Councillor McMillan explained this group is looking to the City to advocate for the Conference to be held in Kenora. There is no request for funding at this time, and it was suggested we introduce only a resolution supporting their efforts for the Conference to be held in Kenora and to offer municipal

support.

It was noted some City staff such as the Tourism Department is already working with the group to assist them.

Committee agreed to provide a letter of support by way of resolution and as such Councillor McMillan will provide information to the Clerk to prepare same for the July 14 Council meeting.

**Councillor
McMillan**

12. Lease with Kenora Air & River Air (Gas Tank Storage)

RECOMMENDATION:

THAT Council give three readings to a by-law to authorize a two year lease agreement between the Corporation of the City of Kenora and Kenora Air Service Ltd., and River Air Limited for gas storage tanks on municipal property.

Recommendation approved (resolution & by-law).

JMcMillin

13. BIZlights Request - City Hall Lighting- Discussion

BIZ would like to balance the lighting on Main Street by lighting up City Hall at the opposite end of Main from the Christmas Tree. It was noted that background information is being looked into regarding the hydro capacity for City Hall in order to accommodate additional lighting.

On a related noted, it was questioned if the City pays for all the Christmas lighting in the downtown core/greenbelt.

Committee agreed to support this request by considering possibly an expenditure of \$1,000 for this purpose, and Karen Brown will determine the budget and provide wording to the Clerk for preparation of a resolution for Monday's meeting.

**KBrown/
JMcMillin**

14. NOACC General Meeting Sponsorship - Discussion

Councillor McMillan will look into attendance numbers in order to provide information for a resolution for Monday's meeting for the purpose of approving a sponsorship for this meeting being held in Kenora, September 25 to 27, 2008.

**Councillor
McMillan/
JMcMillin**

15. KMTS Dissolution

RECOMMENDATION:

THAT Council of the City of Kenora hereby give three readings to a by-law dissolving the KMTS Commission and all supporting policies and resolutions.

Recommendation approved (resolution & by-law).

**JMcMillin/
HKasprick**

OTHER BUSINESS:

Making Kenora Home Presentation

Councillor McMillan reiterated he would like to proceed with putting information together for AMO on this matter and will contact Members of

Council for a future meeting for this purpose.

Committee concurred with the above action.

Mayor Compton – Attendance at July 10 Meeting

RECOMMENDATION:

THAT authorization be hereby given for Mayor Compton to attend a meeting in Dryden on Thursday, July 10, 2008 with Minister Cansfield; and further

THAT all eligible expenses in accordance with Council's Travel and Per Diem Policy be hereby authorized.

Recommendation approved.

JMcMillin

ITEMS ON HOLD:

- **IBEW Collective Agreement By-law**

NEXT MEETING

- **Tuesday, August 5, 2008**



COMMUNITY SERVICES COMMITTEE MINUTES

July 7, 2008 at 5:12 p.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its Monday, July 14 Meeting:
N/A

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance
There were none declared

C. CONFIRMATION OF MINUTES

Moved by C. Drinkwater, Seconded by D. McCann, & Carried:-
THAT the Minutes from the last regular meeting held June 9, 2008 be confirmed as written and filed.

D. REPORTS:-

1. Proposal for Signs – Mike Richards

Councillor Van Walleggem advised that information and costs are being gathered and they are working with various staff to get professional signs completed. He also mentioned they are working with Mike's family, the N.H.L. and the Flyers and that there will be further information coming forward at next month's meeting regarding this item.

HOLD

2. Shared Space Lease @ Library with Child Development Centre

RECOMMENDATION:

THAT approval is hereby given for the City of Kenora Public Library Board to enter into a three-year lease agreement with the Lake of the Woods Child Development Centre for the sharing of space within the Kenora Branch Library.

Recommendation approved (resolution & by-law).

3. Lake of the Woods Soccer Association Grant Application

RECOMMENDATION:

THAT Council agrees to support the Lake of the Woods Soccer Association's Hydro One Power play grant application naming the City of Kenora as a partner applicant.

Recommendation approved.

JMcMillin/
HKasprick

JMcMillin

4. Amendment to By-Law 80-2000 LOW Museum

RECOMMENDATION:

THAT Council approve the following amendments to By-Law 80-2000, a by-law covering the establishment, control and management of the Lake of the Woods Museum; and

THAT section 4 of the noted by-law be amended to read: "That a short-term agreement between City Council, the Lake of the Woods Museum Board and Ontario 1544227 allows for the use of the Museum Annex as the Abundance gift shop"; and

THAT a section 4a be added to the noted by-law to read: "That the Museum Annex is under the control and management of the Board and all revenue from the rental of the Annex go directly to the Lake of the Woods Museum."; and further

THAT section 12 of the noted by-law be amended to read: "That Board Members shall be appointed by resolution for a four (4) year term or until such time as determined by Council."

Bill commented that the last paragraph in the recommendation regarding Section 12 should be amended by referencing Council's Boards & Committees Appointments Policy.

AMENDED RECOMMENDATION:

THAT Council approve the amendments to By-Law 80-2000 as set out in the June 12 report of Lori Nelson, being a by-law covering the establishment, control and management of the Lake of the Woods Museum; and

THAT Section 4 of the by-law be amended to read: "That a short-term agreement between City Council, the Lake of the Woods Museum Board and Ontario 1544227 allows for the use of the Museum Annex as the Abundance gift shop"; and

THAT a Section 4a be added to the by-law to read: "That the Museum Annex is under the control and management of the Board and all revenue from the rental of the Annex go directly to the Lake of the Woods Museum."; and further

THAT Section 12 of the by-law be amended to read: "That Board Members shall be appointed by resolution for a four (4) year term in accordance with the term of Council or until such time as determined by Council in accordance with Boards & Committees Appointments Policy #CC-14-1.

Recommendation approved as amended (resolution & by-law).

JMcMillin

NEXT MEETING

- Tuesday, August 5, 2008.



OPERATIONS COMMITTEE MINUTES

July 7, 2008 at 5:27 p.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its Monday, July 14 Meeting:

- To amend the 2008 Capital Budget to reallocate funds for the repainting of Zone 2 Standpipe.
- To amend the 2008 Capital Budget to appropriate \$11,500 from the City's Solid Waste Reserve fund to offset the cost of providing the Household Hazardous Waste Day service.

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

There were none declared

C. CONFIRMATION OF MINUTES

Moved by R. McMillan, Seconded by A. Poirier & Carried:

THAT the Minutes from the last regular meeting held June 9, 2008 be confirmed as written and filed.

D. REPORTS:

ROADS

1. Downtown Revitalization Project – Engineer Services

Agreement Construction Phase

RECOMMENDATION

THAT Council give three readings to a by-law to authorize the execution of an Engineering Agreement with KGS Group, to provide engineering services for the Downtown Revitalization Project Construction Phase.

Recommendation approved (resolution & by-law).

WATER & SEWER

2. Standpipe Repainting Tender

RECOMMENDATION

THAT the following proposals, to provide repainting services for the Zone 1 Standpipe (4th Street North) and the Zone 2 Standpipe (Valley Drive), GST included, be received;

Company	Part 1 Zone 2-Valley Dr	Part 2 Zone 1-4 th Street N
C3 Industrial	\$441,459.90	\$354,008.04
MacDonald Applicators	\$437,430.00	\$269,430.00
Norwec Company	540,231.00	\$453,657.75

JMcMillin/
HKasprick

WISL	\$774,138.75	\$564,517.80
Clara Industrial Services	\$1,043,700.00	\$765,240.00

THAT the proposal submitted by MacDonald Applicators, Saint John, New Brunswick, in the amount of \$437,430.00 (Part 1) and \$269,430.00 (Part 2), be accepted; and further,

THAT Council give three readings to a by-law to amend the 2008 Capital budget to re-allocate funds for the purpose of funding the repainting of the Zone 2 Standpipe.

Rick Perchuk gave an explanation of the need to proceed with this tender.

Recommendation approved (resolution & by-law).

JMcMillin

SOLID WASTE

3. Blue Box Collection – Multi-Residential Dwellings

RECOMMENDATION:

THAT approval be given to amend City of Kenora By-Law 145-2000, being a By-Law to establish, regulate and maintain a solid waste management system section “2 (b) Definitions and Word Usage” to read:

“Apartment Building: shall mean multi-residential dwelling premise: A premise which contains four or more individual dwelling units which are self-contained”; and further,

THAT approval be given to amend City of Kenora By-Law 145-2000, to include the addition under section “Collection No. 28” as follows:

“For a multi-residential dwelling premise, recyclable materials must be collected in commercial use, 90 gallon recycling barrels which must be compatible with the City of Kenora’s collection vehicles. These barrels must be placed in the designated collection area as approved by the City. The designated collection point and access route MUST be clear of vehicles, snow, ice and other possible obstructions that may impede the collection of waste/recyclable materials. There shall be no requirement for the collection crew to return to the premise until the next scheduled pick up day if access is unattainable or bins are not out;” and further

THAT the fee for collection of recycle materials from multi-residential dwelling premise shall be in accordance with Schedule “D” of the Tariff of Fees By-Law.

Recommendation approved (resolution & by-law).

**JMcMillin/
HKasprick**

4. 2008 Household Hazardous Waste Day

RECOMMENDATION:

THAT further to Council adopting Resolution #3 on June 26, 2008 with respect to awarding the 2008 Household Hazardous Waste Day tender to

HAZCO Environmental Services, notice is hereby given in accordance with Notice By-Law Number 144-2007 that Council intends to amend the 2008 Capital Budget at its July 14th meeting by adopting a by-law to appropriate \$11,500 from the City's Solid Waste Reserve funds to offset the costs of providing this service.

Recommendation approved (resolution & by-law).

JMcMillin/
HKasprick

ENGINEERING

5. GPS Vehicle Tracking Equipment

Rick Perchuk provided Committee with a live performance of the GPS tracking system. Rick advised Committee that he is pleased with this type of system noting that it is more economical to use and the City also is able to retain the data.

PARKS

6. North West International Regatta

RECOMMENDATION

THAT the Council of the City of Kenora acknowledge the North West International Regatta held by the Kenora Rowing Club on July 25th & 26th 2008, on Rabbit Lake; and further,

THAT approvals be granted as outlined below in conjunction with the above-noted Special Event:

1. A variance be granted for the motor size on Rabbit Lake as set out by By-law No. 153-2005; need to operate 25-30 h.p. motors to keep up to the racing boats to ensure their safety on the water for the date above;
2. The event buoys to be placed in the water 2–3 (two to three) days prior to the event, to be removed the following week by the Kenora Rowing Club.

Recommendation approved.

JMcMillin

GENERAL

7. PSAB 3150 & Asset Management Resourcing

RECOMMENDATION

THAT Council hereby approves the creation of an Asset Management Technician for the City of Kenora, with the position to be filled as soon as possible.

Karen Brown gave an overview of her report, explaining we will not be able to hit our target with the current resources. She further explained it is difficult to determine the timeframe in which to undertake the project implementation. It was noted the City did receive a small grant in the amount of \$16,000; however this has already been spent on such things as training.

Recommendation approved.

JMcMillin

8. Draft Environmental Policy

Councillor McMillan advised Council of the Committee make-up that has been working on this proposed policy noting that some Members are willing to work with Council on this matter.

A discussion ensued on whether or not the policy wording should be mandatory "shall" or discretionary "may" and that whichever is decided on, it should be consistent throughout the policy.

Rick Perchuk, commenting it would be a good policy to have, expressed concern on the potential costs of implementing such a policy. He said there would likely be a substantial cost to convert to environmentally-friendly products to meet the policy requirements and that this would definitely have an impact on the budget.

It was questioned what if anything other municipalities are doing and if any have adopted an Environmental Policy. Councillor McMillan suggested contacting AMO to determine if they have any policy examples.

Rick advised his Department will contact other municipalities to obtain some samples and examples with a view to preparing a policy that would work for the City of Kenora.

RPerchuk

HOLD

ITEMS ON HOLD:

- Municipal Roads Snow Clearing Policy.

DISCUSSION ITEMS

- The Banning of Plastic Bags

It was agreed there could be a policy developed for the re-using of materials and/or educating the public about recycling. It was mentioned this item could also be addressed at the AMO Conference when delegates meet with various Ministers. In the meantime, it was agreed consideration could be given to include this item into the draft Environmental Policy.

RPerchuk

HOLD

NEXT MEETING

Tuesday, August 5, 2008

Motion adjourning to Closed Meeting Session:

Moved by D. McCann, Seconded by A. Poirier, and Carried:-

THAT this meeting now be declared closed at 6:18 p.m.; and further

THAT pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss an item pertaining to the following: -

1. Personal matter about an Identifiable Individual.

At 6:45 p.m., Committee returned to the open meeting with the following report:

Code of Conduct Policy for Committee Members

Moved by R. McMillan, Seconded by C. Van Wallegghem, and Carried:-

THAT Council hereby rescinds Resolution #11 dated June 16, 2008 regarding a Code of Conduct Policy for Committee Members; and further

THAT By-law #92-2008 relating to same be hereby repealed.

Recommendation approved (resolution and by-law).

JMcMillin